

# Office of Sponsored Programs

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December 19, 2023



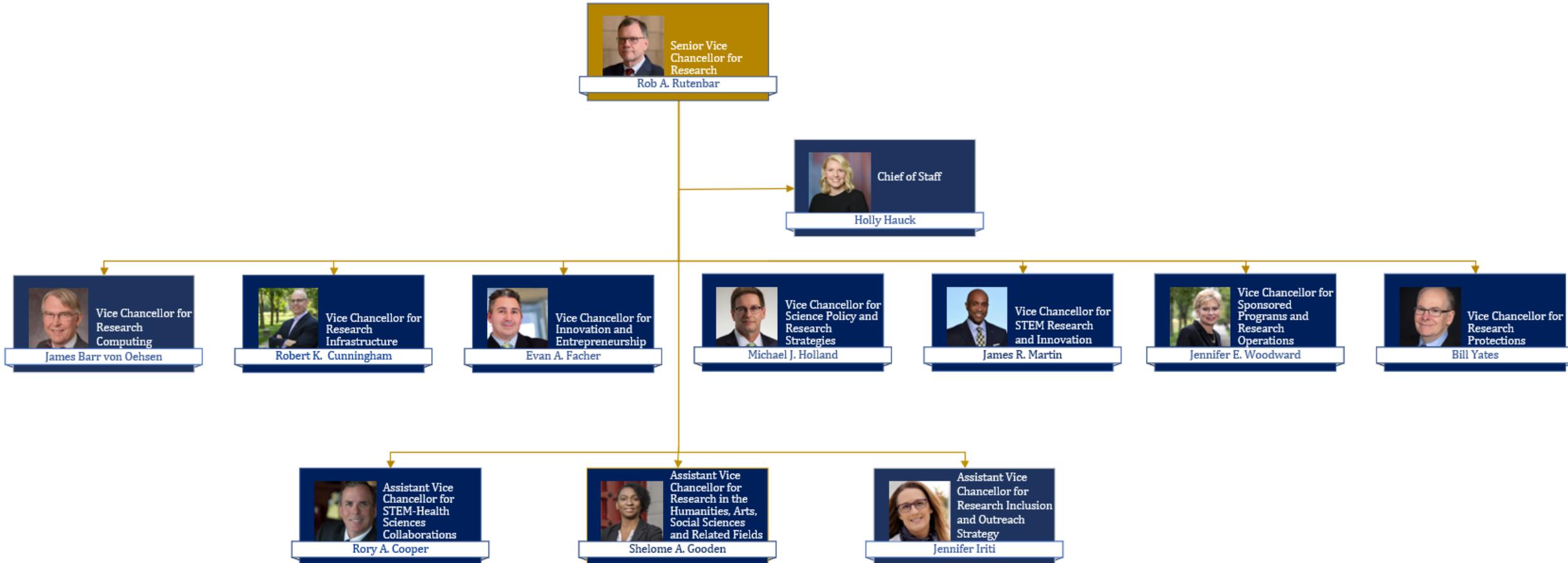
Pitt Research

Office of Sponsored Programs

# PittResearch Purpose

- Facilitate research of impact
- Identify and catalyze strategic opportunities
- Position the University to lead large research collaborations
- Translate scholarly excellence into commercial innovation and economic partnership
- Maintain the highest standards of research integrity

# PittResearch Leadership



# PittResearch Offices



**ORP**

Office of Research Protections >



**OSP**

Office of Sponsored Programs >



**ORC**

Office of Research Computing >



**OIE**

Office of Innovation and Entrepreneurship >

[www.research.pitt.edu](http://www.research.pitt.edu)

# OSP Leadership



Jennifer Woodward, PhD

Vice chancellor for sponsored programs & Research operations;

Authorized Official



Laura Kingsley, MPH, CRA

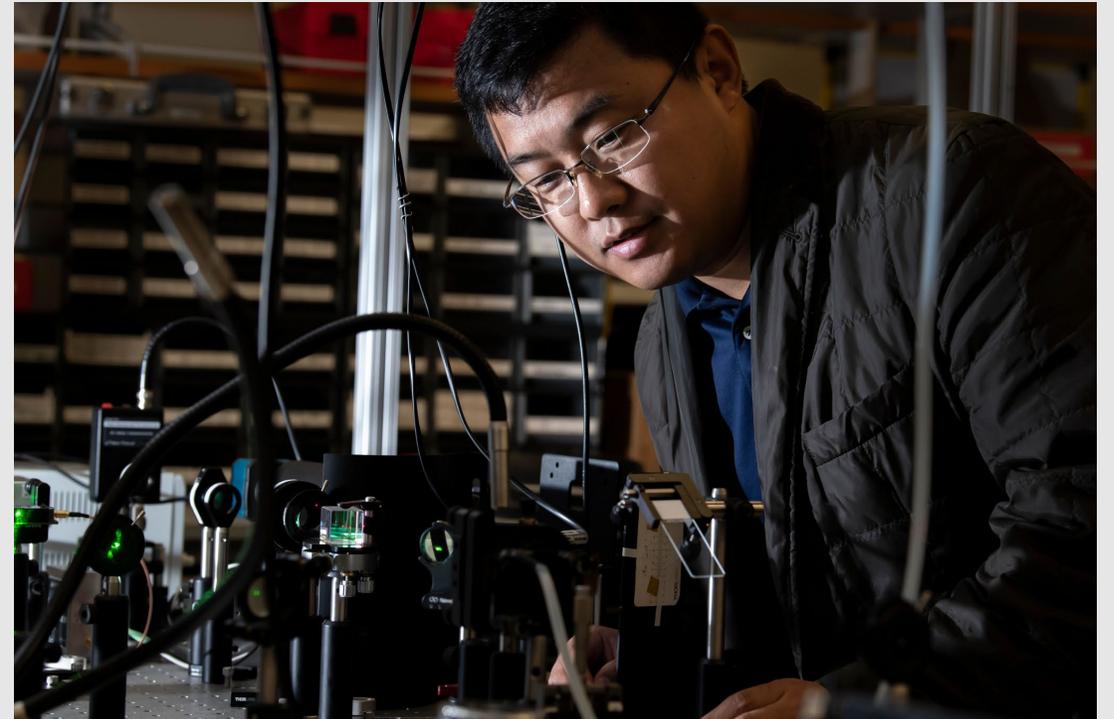
Director, Office of Sponsored Programs

<https://www.osp.pitt.edu/people>

# OSP Mission and Goals

**Mission Statement:** Office of Sponsored Programs is a nexus of excellence for research resources. We are dedicated to partnering with the University of Pittsburgh research community to secure funding; exchange research materials, data, and ideas; and to build collaborations in an effort to foster creativity, scholarship, and innovation.

**Goals:** Communication, Efficiency, New Services



# What does OSP do?

Review & submit	Review & submit proposals
Negotiate	Negotiate research agreements
Activate	Activate awards with Sponsored Projects Accounting (SPA)
Process	Process prior approval requests
Issue	Issue outgoing subawards
Process and submit	Process and submit progress reports and closeouts
Negotiate and execute	Negotiate and execute non-financial agreements
Execute	Execute research agreements and modifications/amendments

# OSP Lifecycle

## SPONSORED PROGRAM LIFECYCLE WITH OSP SUPPORT

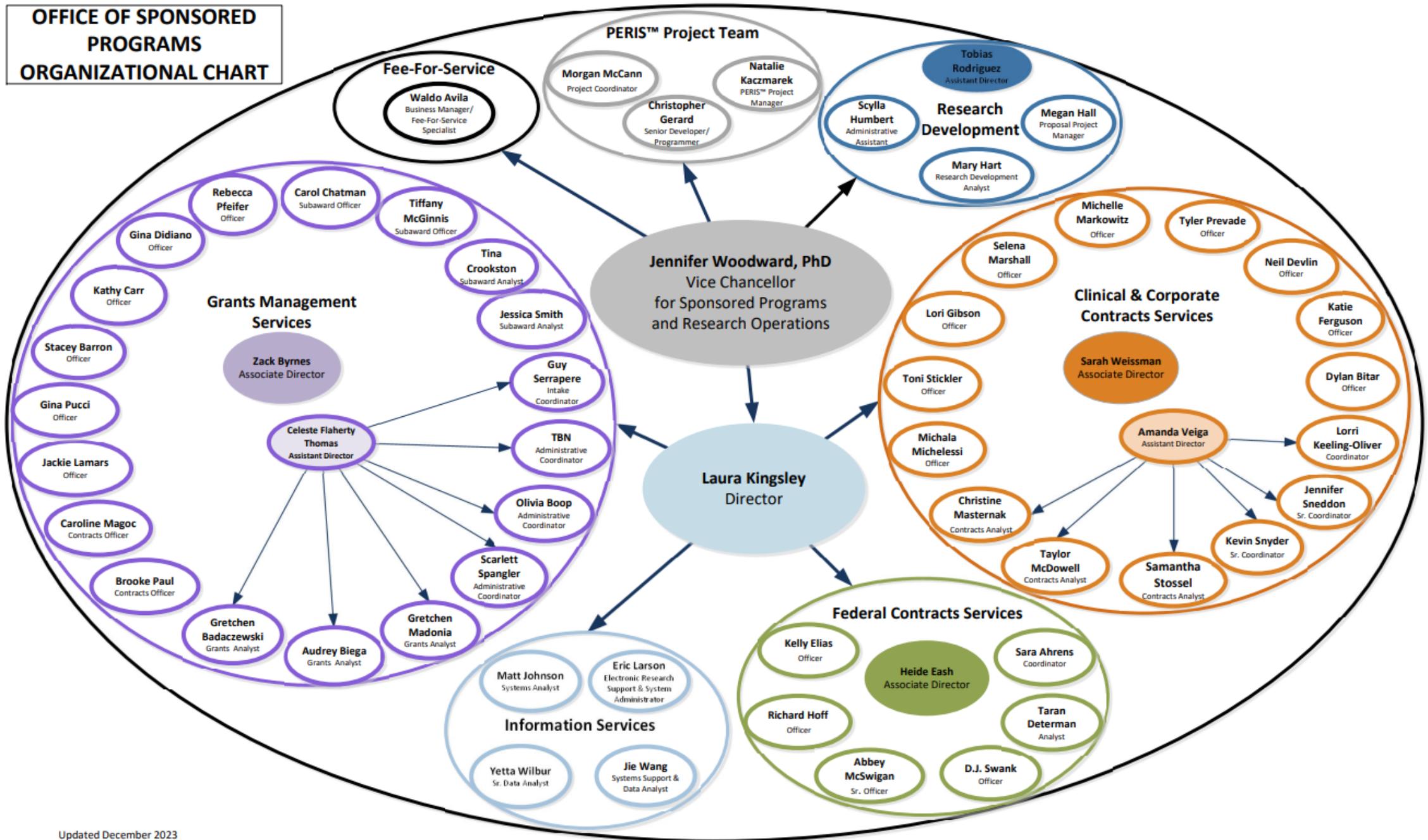


Learn more at [osp.pitt.edu](https://osp.pitt.edu)

# Authorized Official

- The Office of Sponsored Programs is designated as the office to enter into research grants, contracts, and other sponsored agreements on behalf of the University's faculty, including non-financial research agreements such as MTAs, CDAs, DUAs.
- A Signing Official is a designated individual who has been formally granted institutional authority to legally bind the institution in research matters. The Institutional Signature Authority for the Office of Sponsored Programs is Jennifer E. Woodward, PhD, Vice Chancellor for Sponsored Programs and Research Operations. Researchers and staff members lack legal Signing Official authority to sign on behalf of the University, and if they sign such an agreement on behalf of the University of Pittsburgh, the researcher or staff member could be subjected to legal and financial risks.
- All documents requiring an authorized institutional signature should be routed to the Office of Sponsored Programs for review and signature.

**OFFICE OF SPONSORED PROGRAMS  
ORGANIZATIONAL CHART**



# Functional Teams

## Grants Management

- Proposals and awards with grant mechanisms from federal government or nonprofit organizations
- Progress Reports
- Closeouts including final invention statements
- IPAs
- VA MOUs
- Grant Transfers
- Prior Approval Requests
- Issue outgoing subawards

## Federal Contracts

- Proposals and Awards with contracts from federal government
- Contract Officer Authorizations (COAs)
- Other Transaction Authority (OTA)
- Membership Agreements
- Non-financial agreements related to Federal Contracts
- CRADAs
- Master Agreements/Task Orders
- Closeouts including final invention statements and CPARS
- Post-Award Revisions
- Issue outgoing subawards

# Functional Teams

## Clinical & Corporate Contracts

- Non-financial agreements (MTAs, DUAs, NDAs)
- Industry-funded agreements
- Issue Outgoing Subawards
- Proposals for industry funding and/or materials/data without funding
- Internally-funded (04) outgoing subawards

## Research Development

- Targeted funding opportunities
- Multi-disciplinary connections
- Limited submission process

# Functional Teams

## Fee-For-Service

- Started in 2021
- Client-initiated service agreements
- Uses University-approved contract template with little to no negotiation expected
- University has no expectation to collaborate with external client or co-author any publications from service
- Adherence to [University Financial Guideline](#)



## OSP Stats – FY23

- > **4400** proposals submitted
- > **1600** new awards received
- > **4800** modifications processed in MyFunding
- > **1800** subawards & amendments issued
- > **2300** nonfinancial agreements executed
- FY23 total research expenditures were > **\$1.15B**

[osp.pitt.edu](http://osp.pitt.edu)

University of Pittsburgh | Office of Sponsored Programs

Research Sites

ABOUT | OSP TEAMS | FIND FUNDING | RESOURCES | SUBAWARDS | PEOPLE | CONTRAXX | PERIS™ PROJECT | MYRA

# Looking for Institutional Information?

Find institutional data for proposals and contracting.

LET'S GET STARTED



Non-Financial Agreements and Funded Award Negotiation Tracking [myra.pitt.edu](http://myra.pitt.edu)

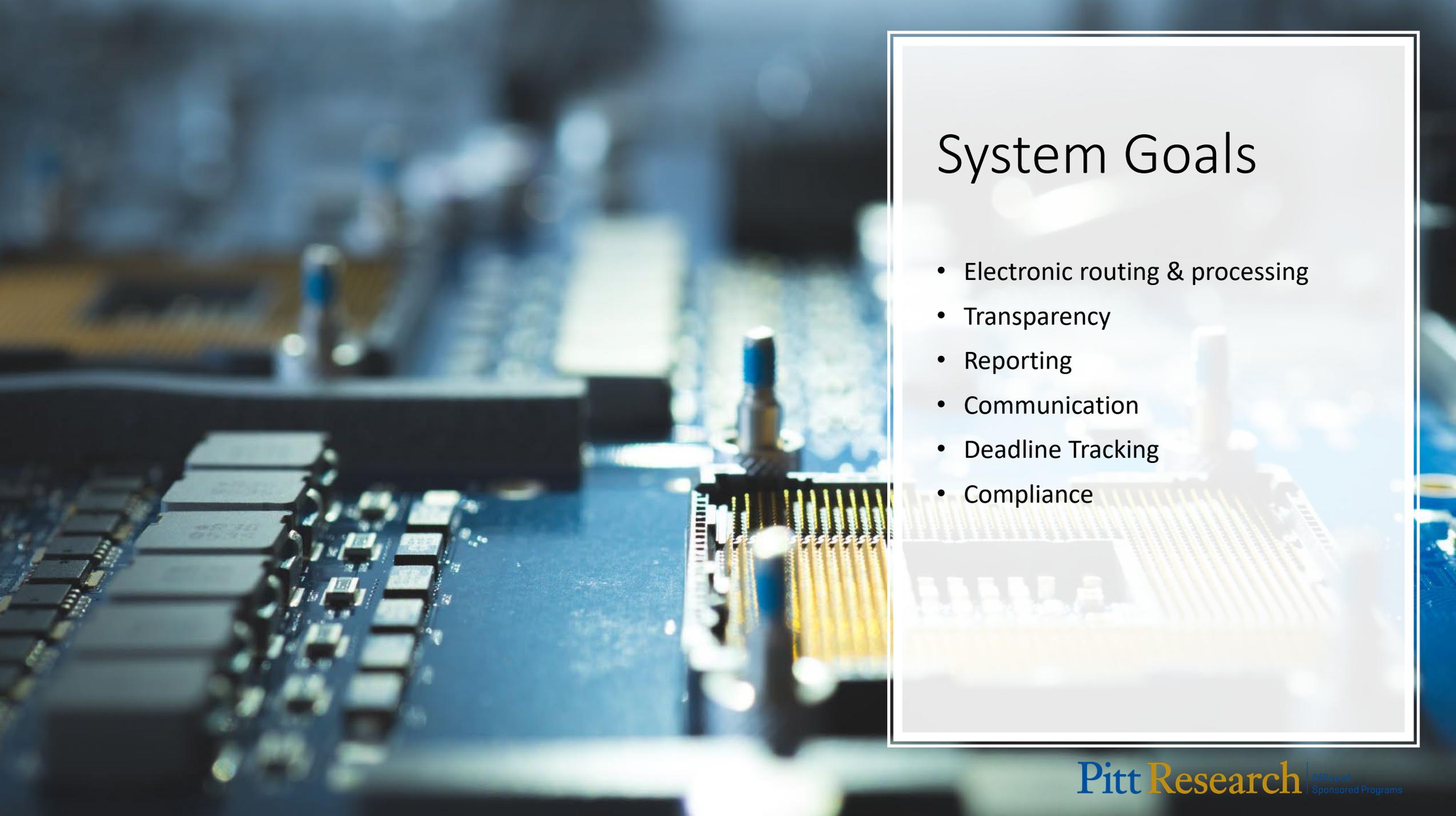


Proposals and Award Management [peris.pitt.edu](http://peris.pitt.edu)



Outgoing Subaward Request Form (Contraxx) [pi.tt/subawards](http://pi.tt/subawards)





# System Goals

- Electronic routing & processing
- Transparency
- Reporting
- Communication
- Deadline Tracking
- Compliance

# Roles & Responsibilities: PI

- Responsible for the preparation of the detailed technical proposal/research plan and corresponding budget that conforms with sponsor guidelines
- Ensuring compliance with the terms and conditions of the sponsored award including compliance with Federal and agency regulations and financial requirements
- Authorization, supervision and monitoring of the project spending
- Ensure that timely financial adjustments are made and technical reports, progress reports and intellectual property reporting information for the sponsor is completed to expedite the closeout of the award

# Roles & Responsibilities: Departmental Administrators

- Review RFP closely; follow instructions
- Communicate regularly with PIs
- Assist PI with Project Budget, incorporating correct fringe/IDC rates
  - Initiation of subaccounts
- Obtain documents & approvals
  - Attachments
  - Signing pages
  - Compliance approvals (ex: IRB)
  - Subaccount coordination
- Routing in electronic systems

# Roles & Responsibilities: OSP

- Act as authorized official for University
  - Review Proposals for completeness, rates, compliance, and broader issues (ex: foreign involvement review, IT security)
    - Internal 4 business day deadline
      - Review against sponsor guidelines, University policies
      - Budget review (correct rates, caps, etc.)
      - We do not review science for its merit, but we ensure all attachments are allowable (ex: NIH does not allow appendices in most cases)
      - Restricted Party Screening, as applicable
      - Appropriate approvals & documentation from external collaborators
      - Certain compliance checks (ex: RBL approval required before proposal submission)
      - Terms & Conditions that must be accepted at time of proposal

# Roles & Responsibilities: OSP

- Act as authorized official for University
  - Review, negotiate, and accept awards on behalf of the university (Note: awards are made to University, not PI)
  - Negotiate terms to be consistent with University policy and protect faculty and university
    - Publication
    - Intellectual property
    - Indemnification
    - Ownership
  - Determine & draft appropriate agreements
  - Work closely with other central offices
    - ORP (IRB, IACUC, COI)
    - IT
    - SPA
    - Purchasing
    - UCIS
    - Innovation Institute
    - OTC

# Gifts That Support Projects Policy

- Purpose and Background
  - To provide guidance and clarity to faculty seeking non-federal support from philanthropic funders
  - To articulate steps required to navigate process
  - To detail approach to negotiating, accepting, classifying, and administering gifts received to support projects

Policy AO 46 effective March 21, 2022

# Sponsored Project vs. Gift

## Sponsored Project

- Formal peer-reviewed proposal process in response to FOA/RFP
- Funding is conditional and/or revocable
- Specific deliverables expected

## Gift

- No peer-reviewed competitive proposal process
- Funding is generally irrevocable
- General University obligations

# Sponsored Project vs. Gift

## Sponsored Project

- Restrictions on use of funds
- Specific scope of work
- Line-Item budget
- Specific Performance Period
- Return of unexpended funds

## Gift

- Expenditures do not require approval by donor
- May be combined with similar philanthropic funds
- Does not have detailed project budget
- Generally, has no Performance Period
- No expectation of return of funds

# What to Expect from OSP?



## Communication

- Staying updated on status of agreements
- Clear direction on what is (still) needed for processing
  - Helpful attitude
- News and tips (sign up for our listserv!)



## New services to adapt to University needs and changing research landscape

PERIS™ Project  
Fee-For-Service  
Pitt Research Concierge



## Trainings

FSDP



## Partnership

Don't be shy! We like getting to know everyone and help.  
Contact us early with questions or concerns!

# Questions

Laura Kingsley, MPH, CRA

Director

[laura.kingsley@pitt.edu](mailto:laura.kingsley@pitt.edu)

412-383-4095



# Overview of Research Development Resources

**Tobias E. Rodriguez, Ph.D.**  
**Assistant Director for Research Development**

**Megan Hall, MPPM**  
**Proposal Project Manager**



University of  
**Pittsburgh**

**Research Development**  
Office of Sponsored Programs

# Research Development Team



Tobias  
Rodriguez  
*Assistant Director*



Megan  
Hall  
*Project Manager*



Scylla  
Humbert  
*Communications*



Mary  
Hart  
*Data Analytics*



Dominique  
Pantin  
*Student*

# Engagements with Pitt-Greensburg

- Jordan Boothe, Ph.D.
  - Major Research Instrumentation (MRI) Program: Instrument Acquisition or Development
  
- Pilar Maria Herr, Ph.D.
  - Pitt Momentum Funds

# Research Development efforts

1. Manage Limited Submission processes
2. Identify funding opportunities
3. Provide development resources and services
4. Advise programs and investigators
5. Manage Pitt Momentum Funds (Internal)



# What resources are available at Pitt?

## 1. Funding resources

- Limited Submissions
- Pivot
- Internal funding
- Foundation funding

## 2. Development resources

- Newsletter
- RD Team website

The background of the slide features a repeating pattern of light gray hexagons on a white background. The hexagons are arranged in a staggered grid, with some hexagons appearing slightly darker than others, creating a subtle 3D effect.

# Funding Resources

# What is a Limited Submission?

- Any opportunity where the sponsor limits the number of applications Pitt can submit
  - Limit on # of nominees or applications (dept, schools, and university)
  - Limit on type of applications
- Typically listed in 'eligibility', 'additional eligibility' or FAQs
- 25-30% of opportunities are limited submission
- Require Pitt to run internal selection process

# Examples of Limited Submissions



## Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM)

### **Limit on Number of Proposals per Organization: 2**

An institution may submit up to two proposals (either as a single institution or as a subawardee or a member of an inter-institutional consortia project (lead or co-lead) for a given S-STEM deadline. Multiple proposals from an institution must not overlap with regard to S-STEM eligible disciplines. See Additional Eligibility Information below for more details (see IV. Eligibility Information).



## Strengthening Institutions Program (SIP) (Title III Grants)

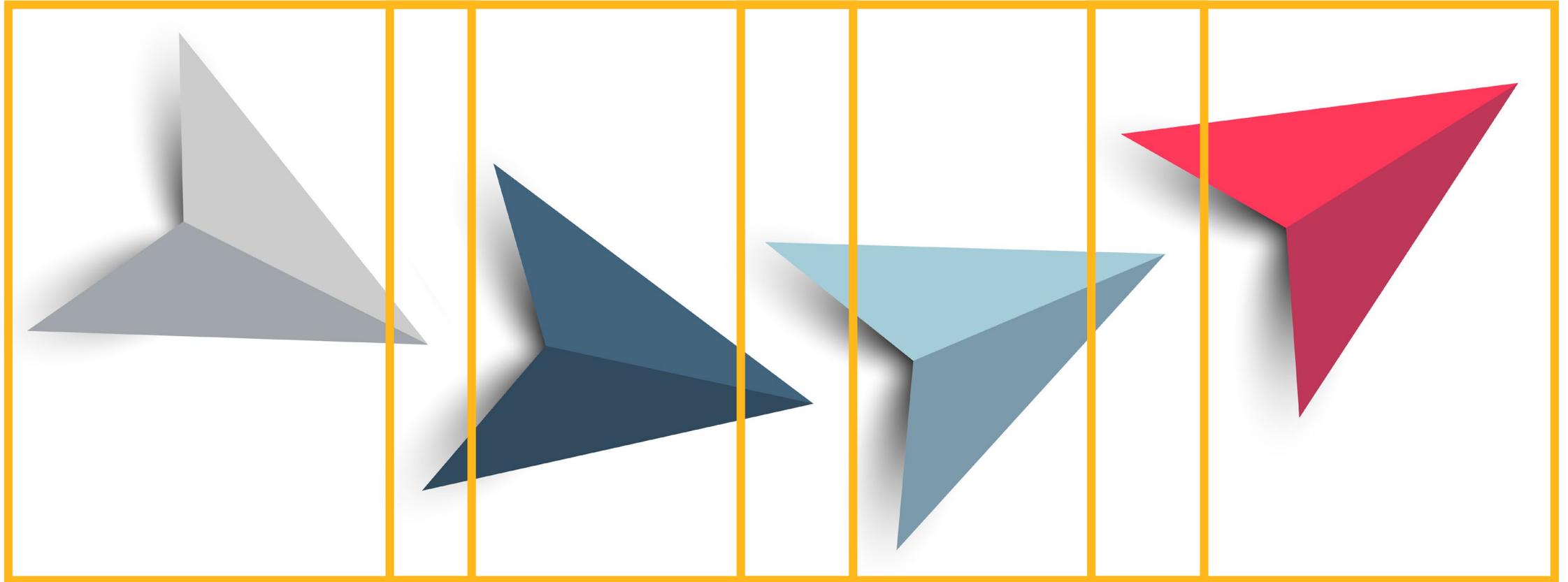
**Who May Apply: (by category)** Institutions of Higher Education (IHEs)

**Who May Apply: (specifically)** IHEs that meet certain eligibility requirements may apply.

# Limited Submissions process

*Announcement Phase*

*Selection Phase Application Phase*



University of  
Pittsburgh

Office of Sponsored Programs

**Research Development**

# Limited Submission phases

1. Announcement phase
  - Time = one month
2. Pre-application phase
  - Applicants submit requested materials to InfoReady
3. Selection Phase
  - Applicants reviewed by ad-hoc committee of peers
  - Time = three weeks
4. Application Phase
  - Candidates develop applications for sponsor
  - Support from RD, OOHRS, and CFR
  - Time = up to two months

# InfoReady for Limited Submissions

## Limited Submissions and Nominations



The opportunities listed below specifically limit the number of applications or nominations the University may submit. In these situations, Pitt is responsible for overseeing an internal competition to select the candidates and applications that best meet the requirements of the opportunity, and have the best chance to be selected or funded.

Please see the details of each opportunity for program information and the requirements to submit an internal application. All questions for specific opportunities should be directed to the appropriate program.

Search:

Title	Due Date	Organizer	Category	Cycle
		All	All	All
Apply for a Limited Submission Opportunity Not Listed On InfoReady		Limited Submissions		
2024 Brain Research Foundation Seed Grant Program	10/19/2023	Limited Submissions	Limited Submission - External Funding	Annual

## Limited Submissions

### Process Overview

Limited submissions and nominations are overseen by the Office of the Senior Vice Chancellor for Research. All questions, including how to apply for a limited submission opportunity not listed on InfoReady, should be directed to the [Pitt Research Development team](#). A full description of Pitt's Limited Submission process may be found [here](#).

For email announcements of limited submissions, awards and funding opportunities, subscribe to the [weekly newsletter](#).

### Related Resources

- Pitt Research
- Office of Sponsored Programs
- Pitt Research Development
- Funding Opportunities
- Research Development Weekly Funding Newsletter
- Pivot-RP (Funding Database)
- Pitt Research Navigator
- Pitt Proposal Editing Service
- Office of Research, Health Sciences
- PAE Corporate and Foundation Relations

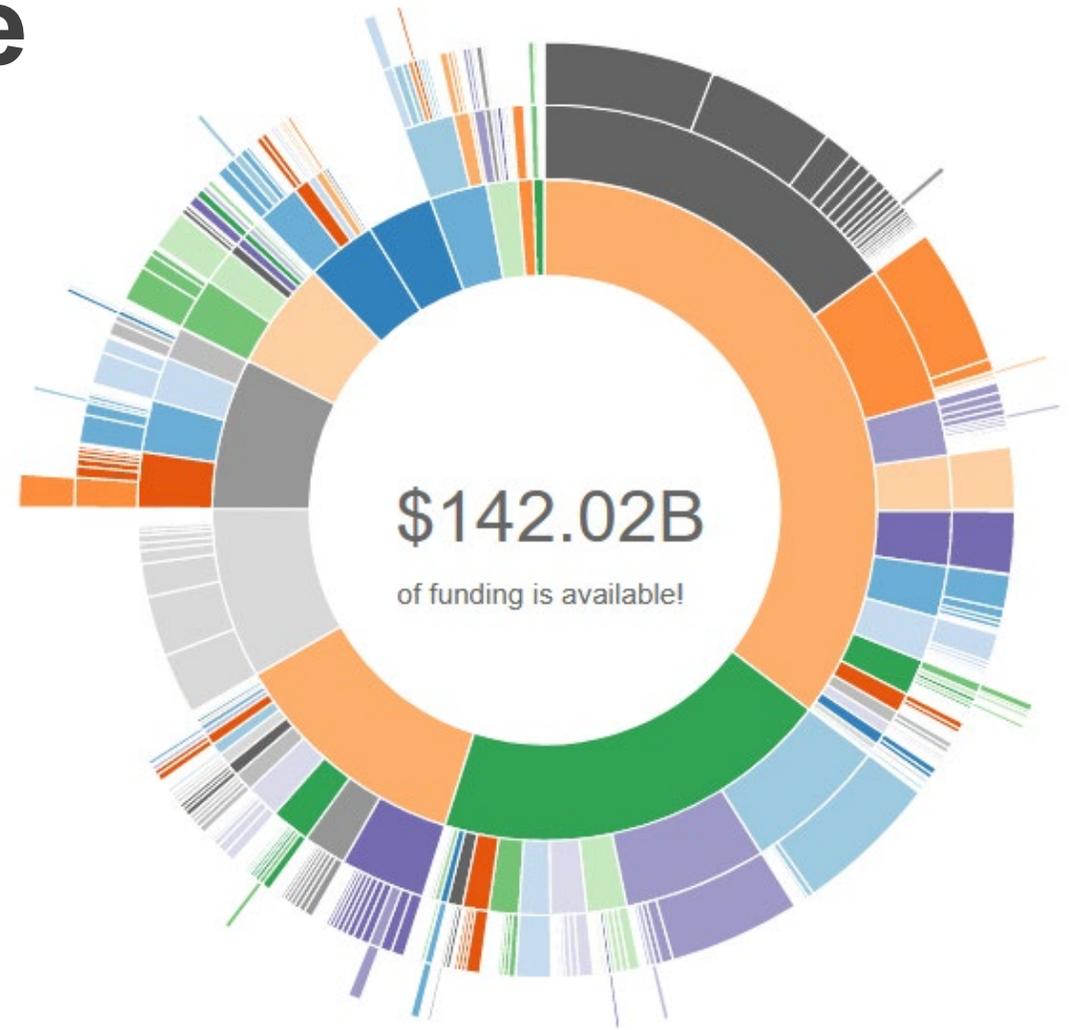
Technical support questions may be directed to [support@infoready4.com](mailto:support@infoready4.com).

# Limited Submissions exceptions

- Standard posting time for an opportunity not listed on InfoReady is one week
- Pre-application period can be shortened depending on the due date

# Pivot funding database

- Aggregates > 8000 funding agencies
- Federal, non-federal and non-U.S.
- Accessed via MyPitt
- Able to save searches and create alerts
- Keyword-based



# Pivot funding database

Funding Profiles Conferences Awarded Grants Admin Announcements HELP

## Search for Funding

Search Funding Opportunities

Browse Funders A-Z Advanced Search

Welcome, Grants Development

### My Funding Opportunities

- Tracked Opps
- Saved Searches
- Advisor
- Curated Opps
- Internal Opps

### My Profile & Groups

- My Profile
- Profile Proxies
- Groups
- My Preferences

### Custom Funding Searches

- Computing & Information
- Education
- Engineering
- Health Sciences
- Humanities
- Natural Sciences
- Social Sciences
- Pennsylvania-specific

### Related Resources

- Pitt Research
- Office of Sponsored Programs
- Pitt Research Development
- InfoReady (Limited Submissions)
- Pitt Research Navigator
- Pitt Proposal Editing Service
- Office of Research, Health Sciences
- PAE Corporate and Foundation Relations

Contact the **Pitt Research Development team** for assistance with your search. See more about [setting up your profile](#), [conducting searches](#) or [best practices](#).

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# Development Resources

# Research Development team site

## Research Development

### About Pitt Research Development

The Research Development team is comprised of strategic, service-oriented individuals that support researchers and scholars at the University of Pittsburgh. We identify funding opportunities to achieve research and career goals; manage limited submission grants and awards; advise on funding, proposal, and submission strategies; and offer resources to support the development of faculty and staff. We are strategic, service-oriented, and passionate about the idea of what can be.

### Funding Opportunities >>

Access an overview of funding opportunities provided by the RD team to help support research and scholarship for faculty and staff at the University of Pittsburgh. Please contact the Research Development team for help looking for funding specific to your efforts.

### Funding Resources >>

The Research Development team curates resources for the Pitt research community such as workshops, tutorials, and documents to support research and scholarship needs.

## RESEARCH DEVELOPMENT

About Research Development

Pitt Momentum Funds

Limited Submissions

Funding Opportunities

Funding Resources

Proposal Editing Service

Big Proposal Bootcamp



### Contact Research Development

Reach out to the **Research Development team** for assistance with finding funding.

[SCHEDULE A MEETING WITH THE RD TEAM](#)

# Weekly newsletter

- Circulated 5,600 FOAs and Limited Submissions (FY23)
- Lists specific to:
  1. Computer Science / Networking
  2. Education
  3. Engineering
  4. Health Sciences
  5. Humanities
  6. Life Sciences
  7. Social Sciences



University of Pittsburgh | Office of Sponsored Programs  
**Research Development**

**Weekly Funding Announcement**



The Research Development team curates funding opportunities for all investigators at the University of Pittsburgh. For support with your **Health Science-related** research and scholarship, please contact [researchdev@pitt.edu](mailto:researchdev@pitt.edu).

**Featured Announcements**



**SRAI PI Intensive Workshop – Limited Availability Left!**

This is 1.5 day workshop (Sept. 12-13 in Seattle) is focused on helping new PIs develop grant applications, negotiations, and project management skills.



**All About Grants Podcasts**

The NIH's Office of Extramural Research talks to staff members about the ins and outs of NIH funding. Designed for investigators, fellows, students, and research administrators.

# Internal funding resources



Research Development /

## Internal Funding

Access internal funding opportunities across campus by using the dropdown menus below. [Contact the Research Development team](#) or the program's corresponding office with any questions about a particular opportunity.

**NOTE:** The Research Development team is actively updating internal funding information for the 2023-2024 academic year. Please continue to check back frequently for updates.

**[Jump to Internal Funding Opportunities:](#)**

[Office of the Senior Vice Chancellor of Research](#)

[Center for Medical Innovation](#)

[Clinical and Translational Science Institute](#)

[Frederick Honors College](#)

[Humanities Center](#)

[Institute for Cyber, Law, Policy, and Security](#)

[Mascaro Center for Sustainable Innovation](#)

[Office of Research, Health Sciences](#)

### Office of the Senior Vice Chancellor of Research (OSVCR)

▼ [Pitt Momentum Funds](#)

### Center for Medical Innovation (CMI)

▼ [Early-Stage Medical Technology Research and Development](#)

# Contact us

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Mary Hart	mah783@pitt.edu
Scylla Humbert	smh225@pitt.edu
Email list	researchdev@pitt.edu

[www.osp.pitt.edu/research-development](http://www.osp.pitt.edu/research-development)

<https://outlook.office365.com/owa/calendar/ResearchDevelopmentOfficeHours@pitt.onmicrosoft.com/bookings/>

# Funding opportunity resources

- NSF Limited Submissions listing
  - [https://www.nsf.gov/funding/pgm\\_sro.jsp](https://www.nsf.gov/funding/pgm_sro.jsp)
- Pivot tutorials
  - [https://knowledge.exlibrisgroup.com/Pivot/Product\\_Documentation/Searching\\_for\\_Funding\\_Opportunities#Basic\\_Text\\_Search](https://knowledge.exlibrisgroup.com/Pivot/Product_Documentation/Searching_for_Funding_Opportunities#Basic_Text_Search)

# Grants Management Overview

Zack Byrnes

Associate Director for  
Grants Management and Contracting

# OSP Processing Teams

- Assignments divided according to **prime funding source**
- Three “processing” teams:
  - **Grants Management Services**
  - Clinical and Corporate Contract Services
  - Federal Contract Services

# Grants Management Services

## Team Overview



### Proposals and Awards funded by:

- Federal Sponsors (US Government)
  - NIH, NSF, DOD, etc.
  - Grants and Cooperative Agreements
- State and Local Governments
- Non-Profit and Foundation Sponsors
- Most Foreign Sponsors



### Affiliated Non-Financial Agreements:

- Membership Agreements
- Consortium Agreements
- IP Management Agreements/Plans

# Grants Management Services Team Overview

## Proposals/Incoming Awards

- Grants Intake Coordinator
- Three (3) Administrative Coordinators
- Three (3) Grants Analysts
- Five (5) Grants and Contracts Officers
- Two (2) Contracts Officers

## Outgoing Subawards

- Two (2) Subaward Analysts
- Two (2) Subaward Officers

## Leadership

- Assistant Director for Grants Management
- Associate Director for Grants Management



# Project Lifecycle Overview



# Grants Management

## Points of Contact

- Administrative Coordinators
  - Award activations
- Grants Analysts
  - Simple Proposals
    - NSF, NIH R21, R03, and K
    - NIH Progress Reports (RPPR) and Just-In-Time (JIT)
    - No-Cost Extensions Requests
    - NIH Closeout Documents
      - Final Invention Statements (FIS) and Final RPPR
      - Relinquishing Statements

# Grants Management

## Points of Contact

- Grants and Contracts Officers
  - Complex Proposals
    - NIH R01
    - All other federal agencies: DOD, DOE, Department of Education, etc.
    - State and local governments
    - Foundations/non-profits
  - Complex award amendments
  - Prior approval requests and other sponsor communications
- Contracts Officers
  - Complex award review and negotiation

# Grants Management Points of Contact

- Subaward Team
  - Subaward Officers
    - Initial subaward drafting and negotiation
  - Subaward Analysts
    - Subaward amendments



# Proposal Submissions

- OSP reviews **all** proposals for sponsored programs
- Route all proposals for school and OSP review using the PERIS™ MyFunding system
  - [electronicresearch.pitt.edu](http://electronicresearch.pitt.edu)
- MyFunding streamlines internal reviews, documents required approvals, and serves as the legal file of record

# Proposal Submissions

- Internal Proposal Submission Deadline
  - Route proposals to OSP in MyFunding at least four (4) business days prior to the sponsor's deadline
  - On-time submission allows for:
    - Appropriate review of solicitation and proposal documents
      - F&A rates
      - IDC rates
    - Consultation with other Pitt central offices
      - COI disclosures
    - Negotiation of any required terms and conditions
    - Resolution of technological issues

# Proposal Submission Resources

- Common Elements of a Proposal
  - Cover Page
  - Abstract/Scope of Work (SOW)
  - Budget and Budget Justification
  - Biographical Sketch/CV
  - Proposed Subrecipient Documents
    - Signed Statement of Intent
    - SOW, Budget, Justification, FCOI Documentation
  - Sponsor-specific requirements
  - [www.osp.pitt.edu/GMS-common-elements-proposal](http://www.osp.pitt.edu/GMS-common-elements-proposal)

# Awards Grants and Contracts

- Wide array of terms and conditions governing performance
  - Simple grant letters
  - Complex contractual requirements
- Only OSP is authorized to negotiate on behalf of the University
  - OSP provides institutional endorsement and serves as the Authorized Institutional Official
- Investigators and departments should read and understand awards

# Awards Grants and Contracts

- Financial award setup is tracked in MyFunding under an AWD record
  - Budget, personnel, SOW, internal approvals
- Detailed negotiations tracked in MyRA
  - SRA (Sponsored Research Agreement) record

# Awards Grants and Contracts

- Common Contract Issues
  - Intellectual Property
    - Data rights, copyright, deliverables
  - Indemnification and Liability
  - Confidential Information
  - Publication Rights
    - Delays and restrictions
  - Invoicing and Budget Structure
    - Ensure invoicing structure is appropriate to the project
    - Be wary of terms that may require additional expenses (IT security costs)
  - Applicable laws and regulations
    - Can we comply?

# Awards

## Account Activation

- Fully executed agreement
  - Signature/acceptance by both sponsor and the University
- Award is “activated”
  - Sent to Sponsored Projects Accounting (SPA) to establish account number
- Officially approved to begin work on the project

# OSP Post-Award Activities

- Outgoing Subawards
  - Requested and processed in MyRA under SWD (subaward) records
  - Legacy Contraxx system retiring in January 2024
- Award amendments
  - NIH Revised NOAs
  - Budget and period of performance changes
  - Scope and Personnel changes
  - May require prior approval requests
- Award Closeout
  - Final Invention Statements (FIS) and Final Progress Reports (FRPPR)
  - Relinquishments

# Questions?





# The Pitt Research Concierge Program: Resources for Faculty

**December 19, 2023**

Kerri Jackson (she/her)  
Assistant Director of Strategic Initiatives

Christine Barberio  
Senior Grant Writer

Stefanie Coburn  
Pitt Research Navigator

Pitt **Research**

# Pitt Research Concierge Program Goals

- Reduce administrative burden on faculty
- Enhance the competitiveness of research proposals
- Expand the scope and reach of research development services to all schools and campuses



# Pitt Research Concierge Team



Kerri Jackson

Assistant Director  
of Strategic  
Initiatives



Christine Barberio

Senior Grant Writer



Stefanie Coburn

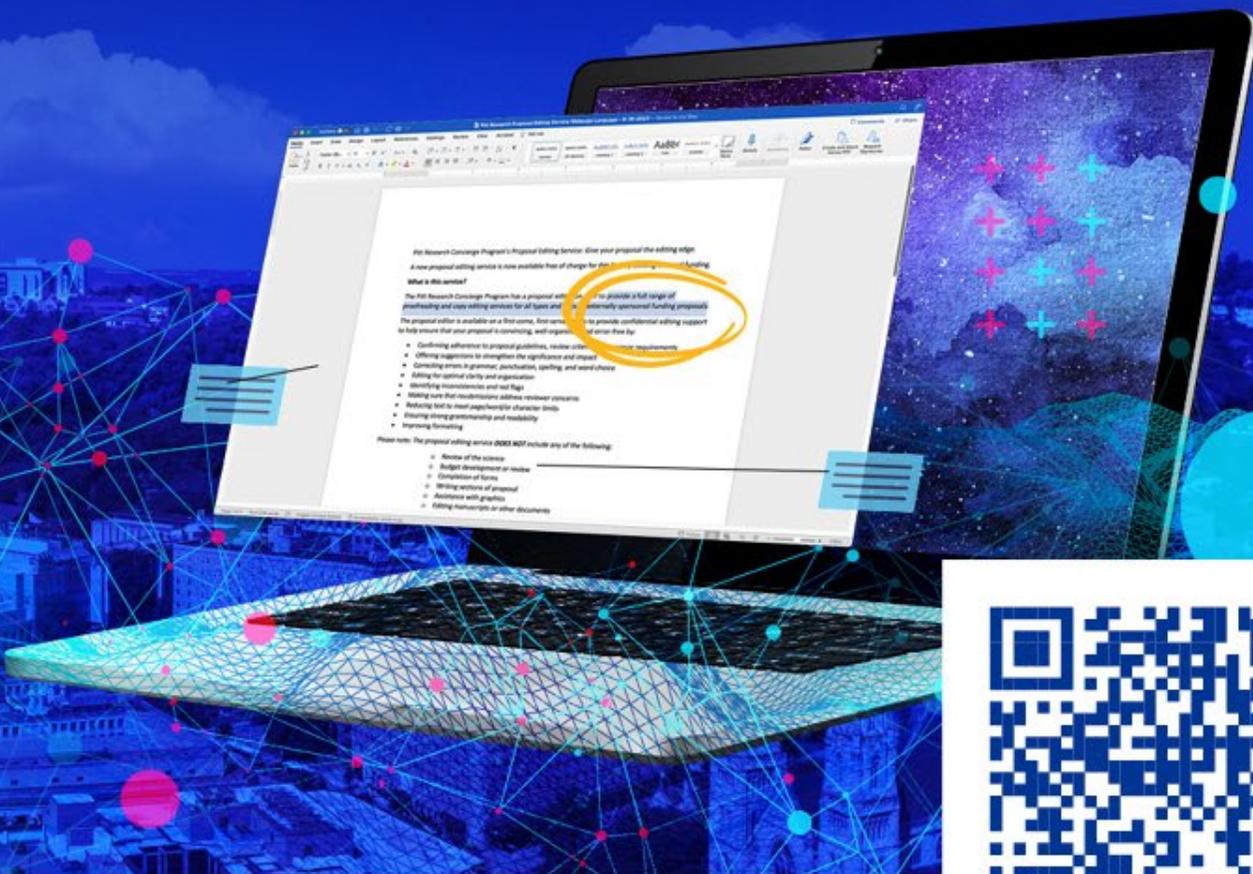
Pitt Research Navigator

# Pitt Research

PROPOSAL EDITING SERVICE

## Give Your Proposal the Editing Edge

[pittresearchproposaleditor@pitt.edu](mailto:pittresearchproposaleditor@pitt.edu)



Get Started ➤ [osp.pitt.edu/pittresearchproposalediting](https://osp.pitt.edu/pittresearchproposalediting)

# Proposal Editing Service



Offers a full range of proofreading and copy-editing services



For all types and sizes of externally sponsored funding proposals

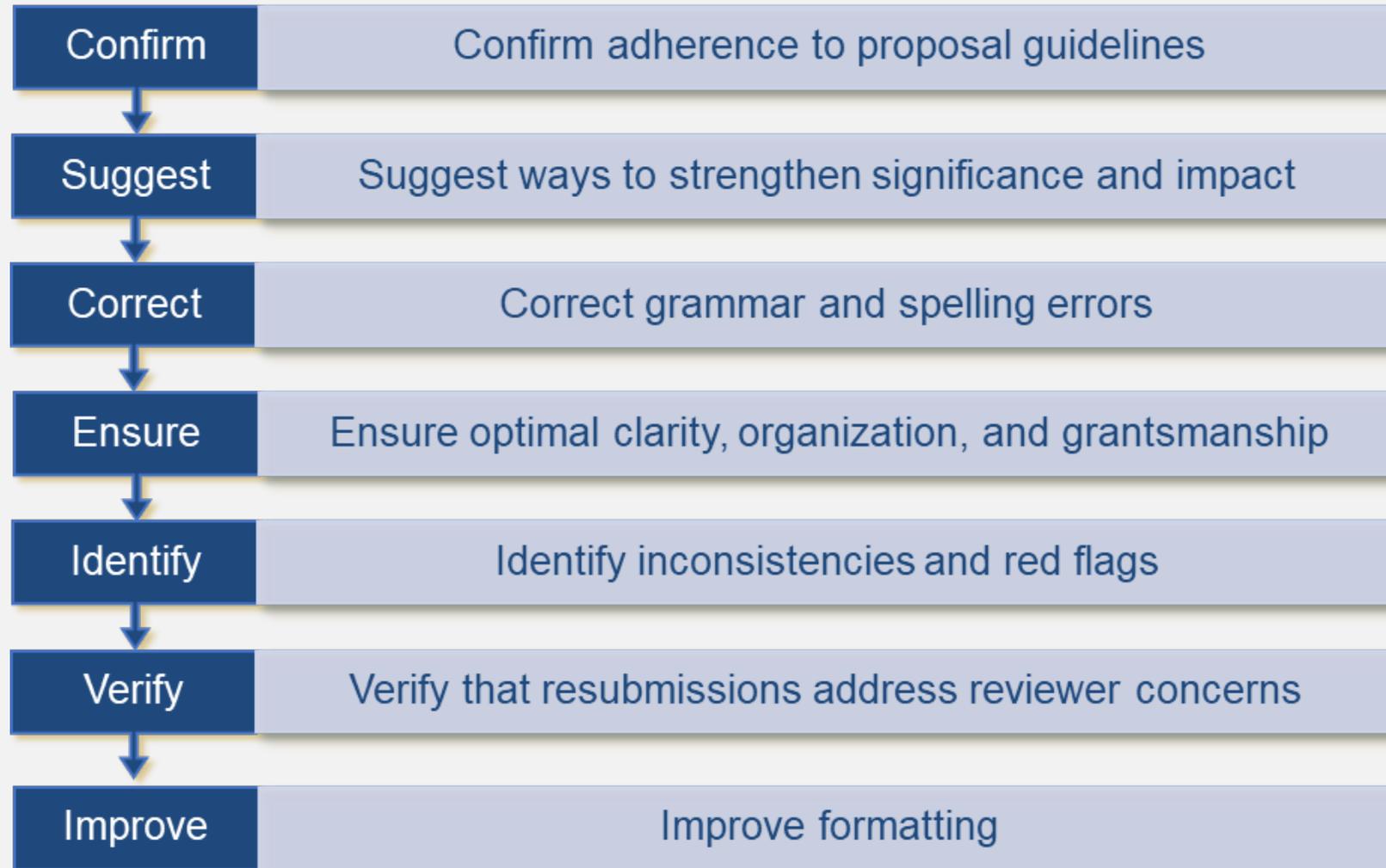


University-wide

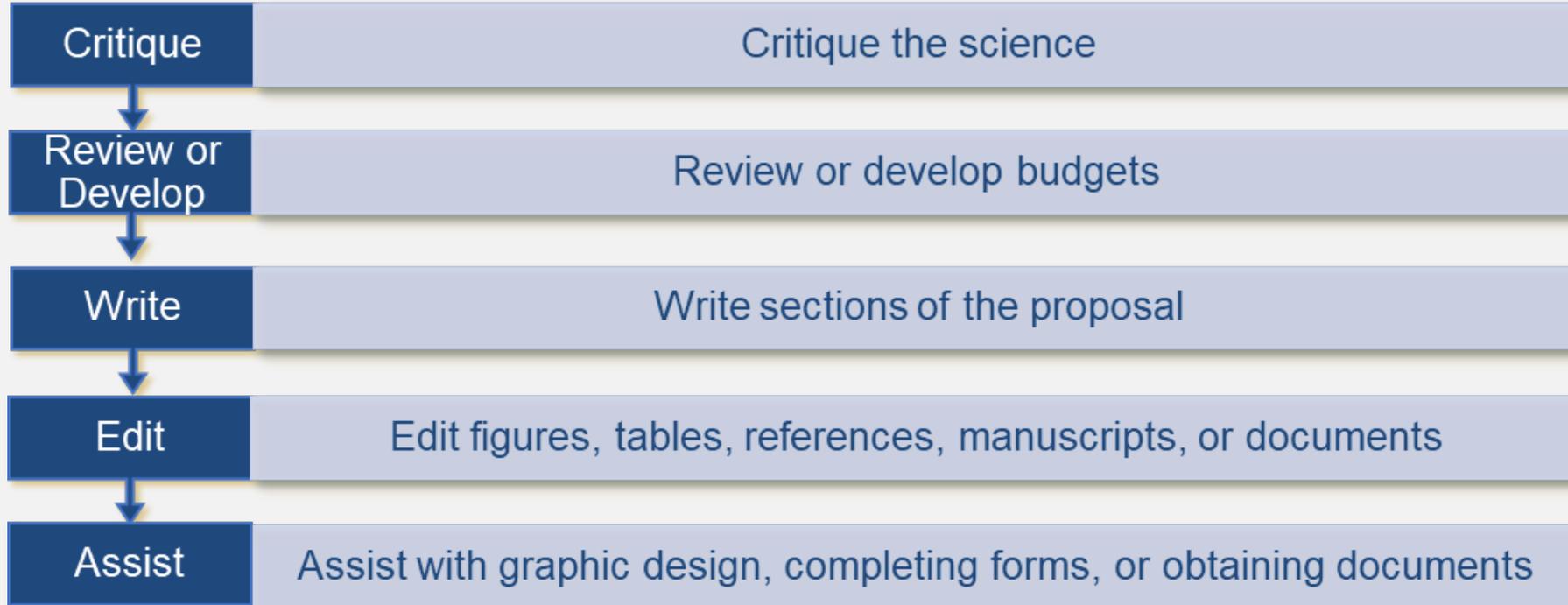


For Pitt faculty members from any campus, school, and discipline

# This Service Will...



# This Service Will Not...



# Return of Edits



Within 10 business days



Edits and comments  
tracked



Follow-up review offered,  
time permitting

# Pitt Research NAVIGATOR



Your Connection to  
Research Resources

[pittresearchnavigator@pitt.edu](mailto:pittresearchnavigator@pitt.edu)



Get Started  [research.pitt.edu/pitt-research-navigator](https://research.pitt.edu/pitt-research-navigator)

# Pitt Research Navigator Goals

Deliver	Connect	Reduce
Deliver personalized customer service for faculty and research-related staff	Connect faculty and research-related staff to the resources services and offices needed to move research projects forward	Reduce research-related administrative burdens and promote operational efficiency

# Examples of Navigator Connections

Finding a  
central research  
office contact

Conflict of  
Interest (COI)

Grant writing  
resources

International  
research

Data  
management

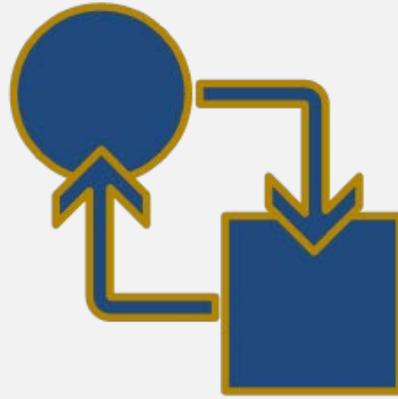
Institutional  
letters of  
support

**And many more!**

# Navigator Process



Submit a question to Navigator via email or webform



Navigator contacts research resources to find the appropriate connection



Navigator performs warm handoff between customer and appropriate resource

# Contact Us

## Proposal Editor

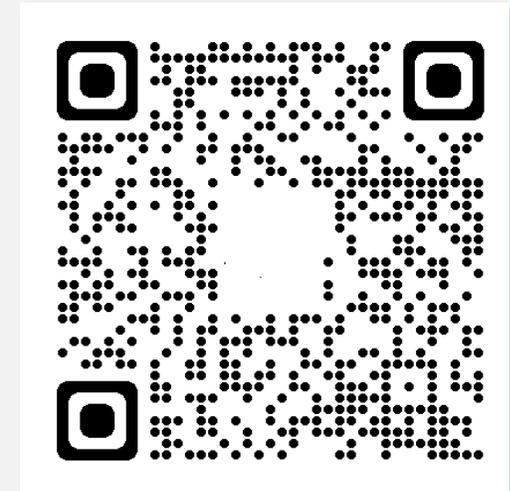


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# Questions?

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