

## Staff Council Meeting Minutes Thursday, February 28, 2019

### Attendees

Matt Blair, Sandra Buehner, Diane Hughes, Mary Anne Koleny, Valerie Kubenko, Sherra Moors, Dan O'Connor, Lisa Reffner, Karen Ricco, Brian Root, Troy Ross, Amy Sawdey, Michele Shuey, Autumn Shields, Karen Tate, Al Thiel

### Call to Order

Meeting called to order at 1:00 p.m. by Matt Blair, President.

### Treasurer's Report

The treasurer's report was presented with \$1,896.65 as of 1/31/18.

### New Business

- Staff Changes
  - Admission Director (Dana Bearer) will be starting tomorrow, March 1<sup>st</sup>, 2019.
  - Assistant Director of Career Services (Katie Byers) will be starting March 4<sup>th</sup>, 2019.
  - Study Abroad Coordinator (Lauren Perri) will be starting on March 18<sup>th</sup>, 2019.
  - Two staff members will be starting in the maintenance dept. in the next few weeks.
  - Caroline Smith's (Admissions Marketing Content Coordinator) last day is today.
- Library Resources – the Library created a handout to explain the different services that are offered to students and faculty/staff (attached to the email). Additionally, each staff member is allowed to print one 24 x 36 poster as well as 50 8.5 x 11 color copies per fiscal year (July 1 to June 30<sup>th</sup>). You can visit <https://pitt.libguides.com/upgdigi/printing> for more information or email any of the library staff with any questions or concerns (Bobby, Sandy, Diane, Ethan).
- Pitt Day of Giving – today is the last day to give! We are in between 2<sup>nd</sup> and 3<sup>rd</sup> place and continue to switch places with Pitt Johnstown. To check the leadership board go to <https://www.pittdayofgiving.com/pages/pdog-leaderboards>.
- March Madness Event and Contest – due to our Superbowl Tailgate event being cancelled we decided to have an event to kick-off the start to March Madness. Matt will be leading the March Madness bracket again this year (prize will be given to winner).
  - March Madness Kick-Off Tailgate will be on Wednesday, March 20<sup>th</sup> from 11:30 a.m. to 1:00 p.m. in the Hempfield Room
  - Staff Council will be providing sandwiches and veggies wraps, but are asking staff to bring their favorite side, salad, dip, or dessert.
- Relay for Life – this is the third year that Relay for Life will be happening on campus. Around \$5,500 has already been fundraised so far. Currently there is no staff team participating, however, Val has offered to try to put a team together. If anyone is interested in representing the staff at this event, please contact Val for more information. Residence Life will be having a Pancake Supper Fundraiser on Friday, March 1<sup>st</sup> from 5:00 p.m. to 8:00 p.m. at the First Baptist Church (more information can be found here: <https://www.facebook.com/events/285037448829656/>). Staff across campus have helped to donate baskets that will be raffled off at this event. Relay is still looking for one or two survivors to speak at the event for a few minutes. If anyone is interested, please contact Brian Root.
- Lunch Buddies – Tracy Polinsky came to the Staff Council with an idea for a way for staff to get to know other staff members across campus. Staff, who are interested, will be able to submit their name once a month to participate. At the beginning of the month, those who submitted their name will be randomly paired up into groups of three. The groups will have that month to

find a date to meet for lunch on-campus/off-campus to get to know each other better. We will be calling this event The Lunch Bunch and will be starting with the month of March. An email regarding this event will be sent tomorrow and staff can respond to Amy if interested in participating. Mary Anne suggested including this with new staff as part of on-boarding. If new staff would like, they will be able to join into groups of 3 to help them get acclimated to campus.

- Charity Basketball Game (Staff/Faculty vs Students) – Proceeds from this event (basket and 50/50 raffles) will go to the American Heart Association. Emails regarding more information and how to be involved will be sent in the next few weeks.
  - Monday, April 8<sup>th</sup> at 7:00 p.m. in the gymnasium.
- Commencement – alumnus Justin Merriman will be the Commencement Speaker at this year's event. Faculty and staff who would participate should RSVP to Sherra by the end of March. Those who would not like to wear regalia, but would still like to participate are encouraged to volunteer.
  - Saturday, April 27<sup>th</sup>
- Walk a Mile in Her Shoes – the event will be taking place in St. Clair Park again this year (you can bring your dogs).
  - Saturday, April 13<sup>th</sup>
- Women's History Month Presentation – Nancy Anderson will be on campus to highlight the challenges and dedication of the women who have gone before, those currently serving, and some of her own personal experiences. The event will be at 6:30 p.m. in 118 Village Hall and is open to the public. A free digital copy of her book, *The Very Few, The Proud Women in the Marine Corps, 1977-2001*, is available through the [PittCat Online Library](#). More information will be emailed to staff in the next week.
  - Tuesday, March 19<sup>th</sup>
- Pitt Fight – over 44 amateur wrestlers will be attending and Bruiser will be participating. Al Thiel is rumored to be making an appearance as well. Doors open at 7:00 p.m. and the event will begin at 7:30 p.m. in the gymnasium. Tickets are \$10 for adults and can be purchased online or at the door. All proceeds will go to Connor's Cure. For more information search Pitt Fight 2019 on Facebook, Instagram, or Twitter.
  - Thursday, March 7<sup>th</sup>
- Staff Issues and Opportunities – No new issues or opportunities to report
  - Chair of Committee: Brian Root
  - Current Committee: Alex (Red) Bittner, Mary Anne Koleny, Valerie Kubenko, Gayle Pamerleau, Troy Ross, Amy Sawdey, Michele Shuey
- Happy Hour – no dates have been sent, but Staff Council will be trying to plan a happy hour around the beginning of May (more details will follow).

### **Next Meeting**

- Tuesday, April 16<sup>th</sup> at 1:00 PM in Hempfield Room

### **Meetings this Year (subject to change)**

- Thursday, July 18 at 1:00 PM in Hempfield Room
- Thursday, September 12 at 1:00 PM in Hempfield Room
- Thursday, November 14 at 1:00 PM in Hempfield Room

### **Adjournment**

Sherra motioned to adjourn and Autumn seconded.

Recorded by A. Sawdey