

**UNIVERSITY OF PITTSBURGH AT GREENSBURG
STAFF ASSOCIATION**

Minutes

March 15, 2007

- I. Call to Order:** by Tom Horan
Officers present: S. Confer, T. Horan, K. Gavula, L. Soltis
- II. Minutes** from last meeting: Motion made by J. Bucchi to waive reading of the minutes; seconded by L. Soltis
Minutes are posted on the web site.

III. Treasurer's Report

Received \$77.93 from Abitibi for recycling of papers

Balance in fund \$2,052.63

S. confer motioned to accept Treasure's Report as presented; seconded by G. Pamerleau

STANDING COMMITTEE REPORTS:

Presidential Search – T. Horan reported top four candidates voted by staff to give to committee were: Dr. David Devier, Dr. A.I. Musah, Dr. K. Compas, and Dr. R. Skinner

Staff Issues & Concerns – No report

Web Site – Minutes are on the site

Communications – No report

Activities – Heart Association

- J. Bucchi noted that R. McMahon & Chartwells will work with the staff to raise funds
- L. Soltis will act as co-chair with someone else
 - o Anyone interested should call L. Soltis

VI. Old Business

- a. Volunteer work
- b. Health and wellness
- c. Knitting – Michelle Shuey
- d. Containers – Linda Soltis
 - i. Abitibi offered a bonus program through March 2007; we will receive the \$200 bonus money
 - ii. Abitibi no longer picks up paper on a regular schedule; L. Soltis calls them when at least one container is full
 - iii. C. Rossman suggested L. Soltis send statistical information to the *Insider* and W. Mackall regarding payment/collection of recyclable paper
- e. Computer classes – B. Martin will review offering classes to staff during summer
- f. The Staff Association donated \$100 for an ad in Dr. Cassell's Retirement program

V. New Business

- a. **Fundraiser 2007** – R. Fogle explained about purchasing benches for outside of Chambers Hall. He will approach SGA to see if they are interested in donating funds towards one bench, if the Staff Association donates towards one bench. P.

LaMantia voiced concern that we were over-stepping the SGA. R. Fogle will approach the donation as the Staff Association offering to help SGA if they wish to purchase benches for the campus.

- b. **Gift for President Cassell** – waiting response from a staff member who was approached to Chair a committee to decide on appropriate gift.
 - i. C. Rossman suggested buying a “golf” type gift
 - ii. T. Horan suggested donating funds to Library to purchase materials in Dr. Cassell’s field
 - iii. Amount was discussed – T. Horan to contact Johnstown to see what their Staff Association donated towards the retirement of Dr. Etheridge
- c. **Pirate Ball Game** – T. Horan will set up a day and notify staff
- d. **Council of Campuses** – Will be held at Pitt-Greensburg on May 24, 2007. T. Horan notified staff that we will need funds for breakfast and lunch for the officers attending from other campuses. P. Duck will speak about new advances in the Library System.
- e. **Elections** – S. Clemmer and G. Pamerleau will run the nomination/elections for Vice President and Treasurer
- f. **Amend-the By-Laws** – T. Horan asked if we need to amend the By-Laws to give officers permission to spend money without a vote from the members. J. Bucchi said the By-Laws were written in vague format so that the officers could purchase/pay bills as necessary
- g. **Attendees at meetings** – To help booster attendance, the next Staff Association meeting will offer food by way of a covered dish luncheon. Details to follow.

VI. Adjournment: L. Soltis motioned to adjourn the meeting; seconded by J. Bucchi at 1:00 p.m.

VII. Next Meeting Date: May. Date to be announced

Respectfully submitted,
Karen Gavula
Secretary