

**UNIVERSITY OF PITTSBURGH AT GREENSBURG
STAFF ASSOCIATION**

Minutes

February 6, 2008

- I. Call to Order:** by Tom Horan
Officers present: R. Colland, S. Confer, T. Horan, K. Gavula
- II. Minutes** from last meeting: Motion made by V. Kubenko to waive reading of the minutes; seconded by W. Mackall

III. Treasurer's Report

\$1,283.21 current balance
Motion made by B. Darr to accept treasurer's report; seconded by M. Shuey.

VI. Old Business

- a. Need two volunteers to run this year's election for Staff Association Officers (President and Secretary).
Val Kubenko
Cindy Paul

V. New Business

- a. **Staff Association Student Resources Endowed Scholarship**
T. Horan stated an anonymous donor has pledged \$5,000 over five years towards the endowed scholarship if approved by the general assembly.

The Association will need to raise the additional \$5,000, or \$1,000 per year. If we succeed in raising the \$10,000 over the five-year time span, the scholarship will be awarded after the sixth year, allowing time to accumulate \$500 in interest as the award. If the goal is not reached in five years, we could file for an extension. However, E. Hayburn advised an extension is not guaranteed.

There was much discussion regarding ways to raise the \$5,000.

Sell flowers for Mother's Day

Lottery Tree

Car Wash

Bingo

Abitibi Recycling (S. Buehner mentioned that the Library has been supplying heavy books to the recycling collection. The weeding process is near completion, which will significantly lower the tons of paper collected.)

K. Gavula suggested “A buck a month club”. If all staff participated, it would generate about \$1,300 for the year. R. Sorice suggested “paying for the privilege” of wearing jeans on Fridays.

G. Pamerleau asked if the Staff Association would still have enough funds to contribute to other needs on campus if we strive to raise \$1,000 per year. T. Horan said, “Yes. As an example, we raised \$200 by taking a trip to Wheeling Downs last summer. We could take another trip or two this year.”

C. Fleming made a motion that the Staff Association apply to start a new student resources endowed scholarship and take the responsibility of raising \$1,000 per year for the next five years. An anonymous donor will contribute the remaining \$5,000.

M. Shuey seconded the motion.

A vote was taken. The motion passed unanimously.

A committee was formed to establish the criteria of the endowment. T. Horan, K. Gavula, E. Hayburn, M. Shuey. A report will be given at the April meeting.

- b. S. Confer and G. Pamerleau met to discuss the workings of the Staff Concerns Committee. It was suggested that a comment box be set up in the Mail Room for anonymous concerns. A committee is needed to recommend steps for assisting someone with a concern.

Anyone interested in serving on the Staff Concerns Committee should email S. Confer at sec10@pitt.edu or G. Pamerleau at gaylep@pitt.edu.

VI. Adjournment: V. Kubenko made a motion to adjourn the meeting; S. Buehner seconded the motion. Meeting adjourned at 1:45 P.M.

VII. Next Meeting Date: To be announced

Respectfully submitted,

Karen Gavula
Secretary